



SOSA Technical Advisory Group

Terms of Reference

Published: Mar 31, 2016

COMMITTEE NAME

The name of this committee shall be the Technical Advisory Group (TAG).

PURPOSE AND AUTHORITY

The purpose of the Technical Advisory Group is to advise the Southeast Ontario Soccer Association (SOSA) Board of Directors on the technical elements of the SOSA vision and mission from a coach and player development perspective.

The SOSA Board of Directors delegates, to the Technical Advisory Group, the responsibility and authority to:

1. Establish and retain a network of coaches dedicated to improving the standards of play across the district.
2. Make training accessible to recreational and competitive coaches.
3. Support the pathway for coaching education across the district.
4. Make recommendations for the SOSA representative teams to the regional leagues.

MEMBERSHIP

The Technical Advisory Group shall be comprised of a minimum of six (6) voting members and shall include but not be limited to the following:

- An active member of the SOSA Board of Directors or the District Technical Director (if available)
- The lead technical staff member from clubs within the district (recreational and competitive)
- One parent (non-coaching)

In addition, the District president shall be an ex-officio member. The District administrator shall act as recording secretary with no vote.

The Technical Advisory Group will “invite” guest speakers as required, when discussions cover topics that fall under their responsibilities. These guests will be able to speak at the meeting, but will have no vote.

TAG TERM LIMITS

Technical Advisory Group members will be appointed to two year terms, with half of the members having their term expire in even numbered years, the other half expiring in odd numbered years. Members will have the opportunity to sit on the Technical Advisory Group for multiple terms, subject to



the approval of the chair, who shall be chosen by the Group from among its members, and the SOSA Board of Directors.

SUBCOMMITTEES

The Technical Advisory Group may establish subcommittees to conduct specific work for the Group. Such subcommittees shall report their activities to the Group. These activities shall be included in the regular reports to the SOSA Board of Directors.

TAG MEMBER RESPONSIBILITIES

All members are expected to actively participate in the Group's activities and meetings on a regular basis. A member who is unable to participate on a regular basis without reasonable cause may be asked to resign from the Group.

TAG MEETINGS

The Group will meet a minimum of four (4) times annually. Meetings may be held via conference call or face-to-face. Minutes from the meetings along with a report on Group and subcommittee activities will be prepared and distributed to the SOSA Board of Directors in advance of each SOSA Board meeting.

Quorum shall be achieved when more than 50% of current voting Group members are present. A majority vote of the Group members present, either in person or conference call, shall constitute an official action of the committee. In the case of a tie vote on a motion by the Group members present, the motion shall fail.

Group members may abstain from participating in official actions of the Group if there is an apparent conflict of interest.

NOMINATIONS TO THE GROUP

On an annual basis, a call for nominations to the Group for technical leaders in the District will be circulated to all District members, Technical Leaders, Coaches, and Learning Facilitators. Candidates may self-nominate (volunteer) or be put forward by a member organization or affiliate.

Selections will be made by the SOSA Board of Directors in consultation with the outgoing Group on the basis of a skill set or knowledge/experience needed for the effective operations of the Group.

AMENDMENTS TO THE TERMS OF REFERENCE

The Group may propose amendments to this Terms of Reference to the SOSA Board of Directors. The proposed amendments shall be placed on the agenda of the next SOSA Board meeting.